SNDT Arts and Commerce College for Women, Pune

Action Taken Report for presentation in Internal Quality Assurance Cell Meeting

Date: 31 August 2018

Time: 11.30 a.m.
Venue: SNDT Arts and Commerce College for Women, Karve Road, Pune

Action Taken Report from June 2018 till 31 August 2018

Dr. Madhavi Kulkarni and Dr. Madhura Joshi presented the action taken report before the committee. The content of the report is as follows:

Criteria	Activities Completed	Description and Future Activities
Criterion 1	1. Circulated the feedback forms of parents and students 2. GST value-added course. 3. Geography BA I and Economics BA II English Mediums.	1. 158 students and 133 parents responded 2. Digital Art Value added course. And SWAYAM add-on Courses were introduced.
Criterion 2	1.Pos, PSOs, Cos defied and conveyed to students 2. Result analysis 3. Examination committee	1.Google Classrooms by all permanent teachers 2. Mentoring sessions started 3.Internal Assessment-Schedule
Criterion 3	1.Extension Activity of all: Paper bag distribution	1.Pink pouches making workshops in Jr. College, Schools 2. Seminar on IPR
Criterion 4	1. Email addresses collection for Library database 2. NAAC Room 3. Audio system in room 13 4. Hostel coordination	1.Library orientation 2. Infrastructure requirement survey
Criterion 5	1.On-Line Alumni Registration 2. Alumni Meet on Foundation Day	1.Student-led Cleanliness Drive 2. Placement Classrooms 3. Seminar on Industry-Academia Interrelation

Criterion 6	1. Committee organization established for decentralization 2. Workshop Google Classroom 3. Workshop on E-Contents Development: 7 teaching faculty members attended the workshop	1. Faculty Development: Non-Teaching Google facilities 2. FDPs 3. AAA
Criterion 7	1. Workshops on Environment Friendly Activities: eco-Friendly Paper Bags and Pink Pouch 2. Journal for Blind students, 3. Registration of Reader-writer Club 4. Handbooks of Code of Conduct, Students' Handbook	1. Pink Pouch making Workshops to the Senior College and junior college students, 2. Audio study material for blind students

Dr. Madhavi Kulkarni   Dr. Anand Jumle
IQAC Coordinator   Principal

SNDT Arts and Commerce College for Women, Pune

Action Taken Report of NAAC Activities: August-October 2018

Criteria	Names of Team Members	Activities Completed	On-Going and Planned Activities
Criterion 1	Dr. Rajetri Kulkarni Dr. S. Wavalkar Mrs. Jyoti Kulkarni	Digital Art Value added course. SWAYAM add-on Courses students' registration completed and orientation to students about courses in August 2018 done. Teachers' Feedback 2017-18 completed	Teaching and CEI templates for Second term sent to teachers Old and New Syllabuses documentation. Data compilation of previous years started.
Criterion 2	Dr. Smita Deshpande Dr. Prajakta Bhadgoankar Dr. Rohini Bhoite	Internal Assessment-Schedule completed Google classrooms of permanent teachers activated Mentoring sessions started	Teacher-student exchange policy, Data compilation of previous years started Reports of first term mentoring, ICT Education and Teaching-Learning Methods.
Criterion 3	Dr. Manasi Rajhans Dr. Anjali Kadam Dr. Priya Jamkar	Pink pouches making workshops in Jr. College, Schools Seminar on IPR	Data for collecting researcher interests of Teachers Research Paper Competition for teachers and Advance Learners by Research Cell
Criterion 4	Smt. M. Bade Mr. Ashok Kokate Dr. Madhuri Pant	Email addresses collection for Library database, NAAC Room, Audio system in room 13,	Library orientation, Infrastructure requirement survey

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Action Taken Report

Criteria	Names of Team Members	Activities Completed	On-Going and Planned Activities
Criterion 1	Dr. Rajetri Kulkarni Dr. S. Wavalkar Mrs. Jyoti Kulkarni	Teaching and CEI templates for Second term sent to teachers Old and New Syllabuses documentation. Data compilation of previous years started.	15 January 2019 Prospective Employers' Feedbacks January 2019
Criterion 2	Dr. Smita Deshpande Dr. Prajakta Bhadgoankar Dr. Rohini Bhoite	Teacher-student exchange policy, Data compilation of previous years started Reports of first term mentoring, ICT Education and Teaching-Learning Methods.	SSSs to be completed by end of January 2019 Mentoring System and Record ICT in Education Teaching and Learning Methods 10 January 2019
Criterion 3	Dr. Manasi Rajhans Dr. Anjali Kadam Dr. Priya Jamkar	Data for collecting researcher interests of Teachers Research Paper Competition for teachers and Advance Learners by Research Cell	Research Papers and Student-Led Conference January 2019 Data collection through survey Feb 2019
Criterion 4	Smt. M. Bade Mr. Ashok Kokate Dr. Madhuri Pant	Library orientation, Infrastructure requirement survey	Follow up of Library membership of second and third year students
Criterion 5	Mrs. Vasanti joshi Dr. Mrunalini Ghatage Mrs. Minakshi Baswant	Placement Classroom, Schedule of Remedial Courses, Meeting of Alumni, Tata Strive Course	Student-Led Conference, Report to be submitted January 2019 Placement Remedial Courses
Criterion 6	Dr. Anand Jumle Dr. Madhavi Kulkarni	FDP: 16 teachers completed Online Workshop on M-mobile Learning of SNDT and NHRD (19 October 18 to 2 November 18)	Health Check Up, E-Service Book
Criterion 7	Dr. Madhura Joshi	*Sparshdnyan* periodical	Green Audit data